

**NEW HANOVER TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION 25-14**

**A RESOLUTION AMENDING THE FEE SCHEDULE**

**WHEREAS**, the Board of Supervisors of New Hanover Township adopted its Fee Schedule by Ordinance No. 4-00 on October 23, 2000; and

**WHEREAS**, Section 2 of Ordinance No. 4-00 authorizes the Board of Supervisors of New Hanover Township to revise, modify, adjust or change the adopted Fee Schedule as may be necessary and appropriate from time to time by Resolution; and

**WHEREAS**, the Board of Supervisors of New Hanover Township has determined that it is necessary and appropriate to amend the New Hanover Township Fee Schedule according to the attached schedule; and

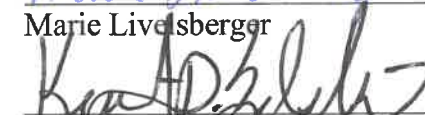
**NOW, THEREFORE, IT IS HEREBY RESOLVED**, by the Board of Supervisors of New Hanover Township, Montgomery County, Pennsylvania, that the attached schedule of fees shall become effective on January 7, 2025 and that all previously adopted schedules of fees shall then be superseded.

**RESOLVED and ENACTED** this 12 day of May, 2025 by the Board of Supervisors of New Hanover Township, Montgomery County, Pennsylvania, in lawful session duly assembled.

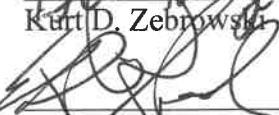
**NEW HANOVER TOWNSHIP  
BOARD OF SUPERVISORS**



Marie Livelberger



Kurt D. Zebrowski



William Ross Snook




D. W. Boone Flint



Keith Youse

**ATTEST:**



Jamie L. Gwynn, Township Manager

# NEW HANOVER TOWNSHIP FEE SCHEDULE

2025



Fee schedule last adopted by the  
New Hanover Township Board of Supervisors on  
May 1, 2025

# New Hanover Township Fee Schedule

## Contents

New Hanover Township Fee Schedule.....	1
Part 1 – Building and Zoning Permits.....	2
1. Residential Principal and Accessory Structures .....	2
2. Non-Residential Principal and Accessory Structures.....	3
3. Administrative Fees .....	4
Part 2 – Grading and Stormwater Applications .....	5
1. Stormwater Management .....	5
2. Grading and Erosion & Sediment Control.....	5
Part 3 – Highway Occupancy Permits .....	6
1. Street Opening .....	6
2. Driveways, Sidewalks, and Curbs.....	6
3. Other Fees .....	7
Part 4 – Hearing Applications .....	8
1. Zoning Hearing Board .....	8
2. Conditional Use, Change of Zoning .....	8
3. Other Hearings.....	8
4. Building Code Board of Appeals .....	8
Part 5 – Subdivision and Land Development Applications .....	9
1. Residential.....	9
2. Non-Residential .....	10
3. Other Services.....	10
Part 6 – Park Rental Fees .....	11
1. Hickory Park.....	11
2. New Hanover Community Park.....	11
3. Field Rentals .....	11
Part 7 – Impact Fees/Fees in Lieu .....	12
Fee in Lieu of Park and Recreation Areas .....	12
Part 8 – Miscellaneous Fees.....	13
Part 9 – Police Fees .....	14

# Part 1 – Building and Zoning Permits

Permit fees for building and zoning permits will be calculated based on the per-project fee articulated in Sections 1 and 2 PLUS the administrative fees outlined in Section 3, as applicable. All building permit projects that change the footprint of the primary structure, include an accessory structure > 200 square feet, or add any new impervious surface, including decks, will be issued a building and a zoning permit. Where a zoning fee is indicated in Appendix A, the zoning fees of this fee schedule shall be applied instead. Non-residential projects that involve a change in use or occupancy must receive a zoning permit prior to occupancy regardless of whether a building permit is required.

All building permit applications must submit a non-refundable application fee at time of submission which will be deducted from the total cost of the permit upon issuance. All zoning permits which do not also require a building permit must be paid for in full at time of submission.

Total fees will be calculated to include the applicable building cost + zoning cost + administrative fee + Certificate of Occupancy + UCC Fee, as applicable.

## 1. Residential Principal and Accessory Structures and Uses

Non-refundable Application Fee	
A. Building Permits	\$125
B. Zoning Permits	\$100
New Construction & Additions – Finished Space	Appendix A + Zoning
New Construction & Additions – Unfinished Space <i>(e.g. garages, basements, decks, porches)</i>	Appendix A + Zoning
Alterations or Renovations	Appendix A
Demolition	Appendix A
Detached Accessory Structures	
A. < 200 sq ft	\$50
B. > 200 sq ft and/or includes utilities	Appendix A + Zoning
Swimming Pools, Spas, Saunas, Hot Tubs <i>Temporary or permanent pools with a water depth &gt; 24 in</i>	Appendix A + Zoning
Certificate of Occupancy	\$60
Sump Pump <i>Includes installation of new sump pumps or relocation of drainage lines of existing sump pumps</i>	\$50 + \$500 escrow

Fence	
A. Perimeter fences, residential or agricultural	\$50
B. Pool barrier fences	Appendix A + Zoning
Zoning Permit	\$50
Zoning Determination	\$100

## 2. Non-Residential Principal and Accessory Structures and Uses

Non-refundable Application Fee	
A. Building Permits	\$300
B. Zoning Permits	\$150
New Construction & Additions – Finished Space	Appendix A + Zoning
New Construction & Additions – Unfinished Space <i>(e.g. garages, basements, decks, porches)</i>	Appendix A + Zoning
Alterations or Renovations	Appendix A
Demolition	Appendix A
Detached Accessory Structures	
A. < 200 sq ft	\$100
B. > 200 sq ft and/or includes utilities	Appendix A + Zoning
Swimming Pools, Spas, Saunas, Hot Tubs <i>Temporary or permanent pools with a water depth &gt; 24 in</i>	Appendix A + Zoning
Sprinkler Systems and Fire Protection	Appendix A
Signs, permanent or temporary	Appendix A + Zoning
Certificate of Occupancy	\$85
Sump Pump <i>Includes installation of new sump pumps or relocation of drainage lines of existing sump pumps</i>	\$50 + \$500 escrow
Fence	
A. Perimeter fences	\$100
B. Pool barrier fences	Appendix A
Zoning Permit	\$100
Zoning Determination	\$200

### 3. Administrative Fees

Administrative Fee	\$50
PA UCC Fee	\$4.50
Plan Revision Fee <i>For plan modifications submitted prior to issuance of permit</i>	\$25
Permit Revision Fee <i>For submissions amending previously issued permit</i>	Appendix A + \$25
Failed Inspection/Reinspection Fee	Appendix A + \$25
Returned Check Fee	\$35
Penalty for Construction Without a Permit	\$150

## Part 2 – Grading and Stormwater Applications

The escrow shall cover all professional services related to plan review and installation inspections for new stormwater management facilities. In the event the cost of review and inspection exceeds the escrow set forth herein, the property owner shall be required to reimburse the Township in the full amount of the deficiency. In the event the escrow paid exceeds the actual review and inspection costs, the Township shall reimburse the remaining amount to the applicant upon final completion of the project. The applicant shall be required to submit a written request for the release of escrow.

### 1. Stormwater Management

Stormwater Management Facility – Engineered Design	\$50 + administrative fee + \$2,000 escrow
Stormwater Management Facility – Simplified Approach	\$50 + administrative fee + \$1,000 escrow
Preliminary Engineering Review	\$500 escrow
Stormwater Inspection Fee (annual)	Appendix B
Stormwater Management Permit	\$50 + administrative fee
Administrative Fee	\$50

### 2. Grading and Erosion & Sediment Control

Grading/E&S Permit	\$50 + administrative fee
Administrative Fee	\$50

## Part 3 – Highway Occupancy Permits

### 1. Street Opening

Total fees will be calculated to include the base rate + opening cost + administrative fee + financial security.

If a longitudinal opening simultaneously occupies two or more highway areas identified, only the higher fee will be charged. Linear distances shall be measured to the nearest foot. The financial security and shall be held by the Township for 18 months after the date of final completion.

Base Rate	\$50
Opening in Pavement	\$50/100 ft
Opening in Shoulder	\$30/100 ft
Opening in Right-of-Way	\$20/100 ft
Financial Security	Equivalent to 110% of the cost of work
Administrative Fee	\$50

### 2. Driveways, Sidewalks, and Curbs

Total fees will be calculated to include the base rate + administrative fee.

New Curb	\$50 up to 200 ft \$25/additional 100 ft
New Sidewalk	\$50 up to 200 ft \$25/additional 100 ft
Replacement/Repair Curb	\$50 up to 200 ft \$25/additional 100 ft
Replacement/Repair Sidewalk	\$50 up to 200 ft \$25/additional 100 ft
Residential Driveway	\$50
Non-Residential Driveway	\$75/100 ft
Temporary Construction Access	\$30 + \$250 escrow
Administrative Fee	\$50

### 3. Other Fees

#### Above-Ground Facilities

- A. Up to 10 physically connected facilities \$25
- B. Additional connected facilities \$5 per facility

Non-emergency test holes in pavement or shoulder \$50

## Part 4 –Hearing Applications

Applicant will be required to pay any expenses incurred by the Township over and above these amounts, including but not limited to compensation for the secretary and members of the Zoning Hearing Board, notice and advertising costs, court reporter charges for appearance and transcription, and any other necessary administrative overhead connected with the hearing.

### 1. Zoning Hearing Board

Variance and/or Special Exception

A. Residential	\$750
B. Non-Residential	\$1,500

Appeal from Zoning Officer Determination

A. Residential	\$750
B. Non-Residential	\$1,500

Challenge to the Validity of Ordinance or Map, Curative Amendment

A. Residential	\$750
B. Non-Residential	\$1,500

### 2. Conditional Use, Change of Zoning

Conditional Use or Change of Zoning	\$1,500
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### 3. Other Hearings

Curative Amendment Application	\$2,000
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Request for Change of Zoning (Text or Map)	\$2,000
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### 4. Building Code Board of Appeals

Residential	\$1,000
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Non-Residential	\$1,500
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Continuance Fee	50% of original fee
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## Part 5 – Subdivision and Land Development Applications

Applicants must execute a Professional Services Agreement (PSA) with the Township that provides for establishing a professional services escrow account. Fees for professional consultants as defined in the Municipalities Planning Code (MPC) shall be charged to the applicant at the same hourly rate as the consultants charge the Township. This escrow account covers expenses incurred by the Board of Supervisors and Planning Commission and other advisory services provided to the Township for plan review. Professional services as defined by the MPC may include time spent for the services of consultants for engineering, planning, legal, site design, traffic design, landscaping, lighting, or any other consulting services deemed necessary by the Township to properly examine the proposed subdivision and/or land development plan.

The professional services escrow account must be replenished when it is depleted to twenty percent (20%) of the original amount and further costs expected to be incurred by the Township.

A ten percent (10%) administration fee will be added to the first \$1,000 of all invoices. Invoices in excess of \$1,000 shall carry a flat administrative charge of \$150.

Any unused escrow account balance will be refunded to the applicant upon written request to the Township Manager within twelve (12) months after the final plan has been recorded. Unused escrow funds not requested by the applicant within the twelve (12) month period after the plan has been recorded shall be forfeited to the Township.

### 1. Residential

Sketch Plans, Annexations, Lot Line Changes, and Lot Consolidations	\$100 + \$1,000 escrow
Minor Subdivision/Land Developments	\$500 + \$3,000 escrow
Preliminary Plans (Major Subdivisions/Land Developments)	
A. 4 to 20 lots/dwelling units	\$150/lot + \$5,000 escrow
B. 21 to 100 lots/dwelling units	\$150/lot + \$10,000 escrow
C. >100 lots/dwelling units	\$150/lot + \$15,000 escrow
Final Plans (Major Subdivisions/Land Developments)	
A. 4 to 20 lots/dwelling units	\$75/lot + \$5,000 escrow
B. 21 to 100 lots/dwelling units	\$75/lot + \$10,000 escrow
C. >100 lots/dwelling units	\$75/lot + \$15,000 escrow

## 2. Non-Residential

Sketch Plans, Annexations, Lot Line Changes, and Lot Consolidations	\$250 + \$1,500 escrow
Minor Subdivision/Land Developments	\$500 + \$3,000 escrow
Preliminary Plans (Major Subdivisions/Land Developments)	
A. Up to 3,000 SF	\$500 + \$5,000 escrow
B. 3,001 SF to 25,000 SF	\$500 + \$30/1,000 GSFFS+\$7,500 escrow
C. 25,001 SF – 50,000 SF	\$1,200 + \$25/1,000 GSFFS+\$7,500 escrow
D. 50,001 SF – 100,000 SF	\$2,000 + \$20/1,000 GSFFS+\$7,500 escrow
E. >100,000 SF	\$3,000 + \$15/1,000 GSFFS+\$10,000 escrow
Final Plans (Major Subdivisions/Land Developments)	
A. Up to 3,000 SF	\$500 + \$5,000 escrow
B. 3,001 SF to 25,000 SF	\$500 + \$30/1,000 GSFFS+\$7,500 escrow
C. 25,001 SF – 50,000 SF	\$1,200 + \$25/1,000 GSFFS+\$7,500 escrow
D. 50,001 SF – 100,000 SF	\$2,000 + \$20/1,000 GSFFS+\$7,500 escrow
E. >100,000 SF	\$3,000 + \$15/1,000 GSFFS+\$10,000 escrow

GSFFS = Gross Square Feet of Floor Space based on area of new building construction

## 3. Other Services

Preliminary Zoning Opinion <i>New development projects</i>	\$1,500
Escrow Releases	\$100

## Part 6 – Park Rental Fees

All pavilion rentals must be accompanied by a certificate of insurance in the amount specified in the Park Facility Use Agreement. A security deposit is required in addition to the rental fees and must be a separate check from the rental fee check.

Pavilion Rentals begin the last weekend in April through the first weekend in October. All rentals are available to both residents and non-residents. Rental forms will only be accepted for the current calendar year.

### 1. Hickory Park

	<b>Resident</b>	<b>Non-Resident</b>
Pavilion 1	\$85	\$135
Pavilion 2	\$85	\$135
Pavilion 3	\$135	\$185
Pavilion 4	\$85	\$135
Entertainment Gazebo	\$60	\$70
Security Deposit	\$100	\$100

### 2. New Hanover Community Park

	<b>Resident</b>	<b>Non-Resident</b>
Pavilion	\$85	\$135
Indoor Facility	\$160	\$210
Security Deposit	\$100	\$100

### 3. Field Rentals

Multi-Use Field Rental Fee	\$35 per hour 2-hour minimum
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# Part 7 – Impact Fees/Fees in Lieu

## Fee in Lieu of Park and Recreation Areas

Annexation	\$500
Minor Subdivision	\$500
All other Subdivisions	
A. R-15 District	\$55,000/acre*
B. R-25 District	\$55,000/acre*
C. R-2	\$35,000/acre*
D. R-2M	\$35,000/acre*
E. All other Zoning Districts	\$75,000/acre*

*\*An acre is determined by multiplying the number of proposed lots by 0.0124*

## Part 8 – Miscellaneous Fees

### Service Charge

A service charge of one and one-half percent (1.5%) per month will be applied to balances over 30 days old. In the event that the invoice remains unpaid, the payee will be responsible for all costs incurred during collection, including but not limited to legal, interest and reasonable attorney fees.

**Timber Harvest** \$100 + administrative fee

**Public Works Services** \$75/hour

**Towing Registration (Annual)** \$50

**Trash Hauler Registration (Annual)** \$150

### Licenses

- A. Junkyard License \$500
- B. Peddling License \$50/day, \$500/year
- C. Contractor's License \$50

### Oil and Gas Drilling Applications

- A. Initial Application \$1,500
- B. Initial Permit \$500
- C. Renewal Permit \$500
- D. Rework Permit \$500

### Copies of Ordinances and Publications

- A. Act 209 Traffic Sufficiency Analysis \$17
- B. Appendix A \$10
- C. Act 537 Plan \$40
- D. Comprehensive Plan \$30
- E. Open Space Plan and Update \$30
- F. Sanitary Sewer Standard Construction Specific \$30
- G. Subdivision and Land Development Ordinance \$30
- H. Zoning Ordinance \$30
- I. Township Construction Specifications Manual \$30
- J. Bicycle and Pedestrian Trails Master Plan \$25

### Rental Registration

- A. Initial Registration for each unit (required upon conversion from owner-occupied to renter-occupied) \$25
- B. Inspection Appendix A

## Part 9 – Police Fees

### **Multimedia**

A. Digital Photographs – On CD	\$25 (Less than 20 photos) \$50 (20 photos or more)
B. Accident Reconstruction Report	\$500
C. Video Recording – On Flash Drive	\$100/video

### **Special Event Request**

for Off-Duty Policy Officer with Vehicle	\$125/hour
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### **Applicant Fingerprinting**

A. Resident	\$10
B. Non-Resident	\$25
C. Additional Card	\$5

# Appendix A

Kraft Municipal Group Fee Schedule 2025

**Kraft Municipal Group, Inc.**  
**2025 HOURLY FEE SCHEDULE**

The charge rates shown below are all-inclusive incorporating all overhead, profit and expenses.

**Service Task:**

<b>Professional Engineer/Senior Project Manager</b>	per hour	\$ 125.00
<b>Project Manager</b>	per hour	\$ 110.00
<b>Senior Technician/Inspector</b>	per hour	\$ 95.00
<b>Technician/Inspector</b>	per hour	\$ 84.00
<b>Admin Tech</b>	per hour	\$ 60.00
<b>Admin Support</b>	per hour	\$ 40.00

**Large Format Printing:**

<b>Sheet size</b>	<b>Black &amp; White</b>	<b>Full Color</b>
Per 18" x 24" Sheet	\$ 2.75	\$ 5.50
Per 24" x 36" Sheet	\$ 3.50	\$ 7.00
Per 30" x 42" Sheet	\$ 4.25	\$ 8.50
Per 36" x 48" Sheet	\$ 5.00	\$ 10.00

**Large Format Scanning:**

Large format scanning is provided at a flat rate of \$1 per sheet with a \$10 minimum charge. This cost includes black and white or color scanning. Documents are furnished either by email or a customer supplied USB device.

**Miscellaneous Items:**

Postage for all required mailings is billed at the actual postal rate.

Color photos, if requested or required are billed at a rate of \$1.00 per sheet.

Postings, if requested or required are billed at a rate of \$5.00 per posting (unstaked) and \$10.00 per posting (staked).

## Kraft Municipal Group

### 2025 BUILDING PERMIT FEE SCHEDULE

*Note: Any permit required work which is started without an approved permit being issued automatically doubles the permit fees (excluding U & O and L & I fees).*

*Note: Many permits will require a Zoning Ordinance review fee, as well as a building permit fee in combination with the other fees prescribed in this schedule.*

*Note: All permits applicable to the Pennsylvania Uniform Construction Code will require a Labor & Industry training fee of \$4.50 in combination with the other fees prescribed in this schedule.*

*The following permit costs include the initial plan review and initial inspection. Inspections will be conducted Monday - Friday between 8:00 am and 4:00 pm.*

#### RESIDENTIAL BUILDING PERMIT FEES

Non-refundable application fee <i>(Note: Application fee is applied to the overall cost of the permit(s) with the balance due at pick up.)</i>	\$100.00
Returned check fee	\$50.00

#### **Single Family – Attached, Detached, and Townhouse Dwelling Units**

- Review, Permit, and Initial Inspections included  
*(Includes initial inspection for all disciplines as checked off on inspection checklist. Failed inspections will require re-inspection fees)*

\$ 0.92/square foot
\$ 95.00 Zoning fee
\$ 50.00 Use & Occupancy
\$ 4.50 L&I fee
- Residential Sprinkler fee *(Review, Permit, Rough And Final Inspection)* \$ 290.00
- Failed Inspection/Re-inspection Fee \$ 132.00

**Additions and Alterations to Existing Dwellings** (Ex. Habitable and non-habitable additions; sunrooms; finished basements; habitable attics, attached garages, structural alterations, fire damage repair, bathroom and kitchen alterations requiring a permit, etc.). Permit fee is based on the number of required inspections determined by the Building Code Official during the application review stage.

- Review/ Process permit...\$290.00 + inspections + \$95.00 Zoning (if applicable) + \$50.00 U & O + \$4.50 L & I fee
- Failed Inspection/Re-inspection Fee \$ 132.00

Footing	\$ 92.00	Energy	\$ 92.00
Foundation	\$ 92.00	Wallboard Inspection	\$ 92.00
Under Slab	\$ 92.00	Final Plumbing Insp Standalone	\$ 92.00
Rough Plumb	\$ 92.00	Final Mechanical Insp Standalone	\$ 92.00
Rough Mechanical	\$ 92.00	Final Electrical Insp Standalone	\$ 92.00
Rough Electric	\$ 92.00	Final Structural Inspection	\$ 92.00
Rough Structural	\$ 92.00	Use and Occupancy Certificate	\$50.00
Electrical Service Inspection	\$ 92.00		

**Manufactured or Industrialized Housing**

- Review, Permit and Initial Inspections \$ 680.00 Building fee  
*(no basement)*
  - Review, Permit and Initial Inspections \$ 890.00 Building fee  
*(with basement)*
- \$ 95.00 Zoning fee  
 \$ 50.00 Use & Occupancy  
 \$ 4.50 L&I fee

**Accessory Structures Requiring a Building Permit**

- Detached Accessory Buildings > 200 sq ft (Pole Buildings, Sheds, Garages, etc.)
 

Review, Permit and Initial Inspections <i>(elec, plumb, and mech fees are separate based on inspections as shown on additions and alterations)</i>	\$ 400.00 Building fee
	\$ 95.00 Zoning fee
	\$ 50.00 U & O fee
	\$ 4.50 L & I fee

- Decks > 30 Inches Above Final Grade and/or attached Roof over Decks, Porches, Patios and Retaining Walls Over 4 feet in height
 

Review, Permit and Initial Inspections <i>(elec, plumb, and mech fees are separate based on inspections as shown on additions and alterations)</i>	\$ 290.00 Building fee
	\$ 95.00 Zoning fee
	\$ 50.00 U & O fee
	\$ 4.50 L & I fee

- Pool Fence Replacement
 

	\$ 92.00 Building fee
	\$ 50.00 U & O fee
	\$ 4.50 L & I fee

- Swimming Pools **(Bldg/Elec + Zoning + U&O + L & I)**
  - In-ground pool (water depth 24-inches or greater) (includes review, permit and initial inspections) \$460.00 + \$95.00 + \$50.00 + \$4.50
  - Above-ground pool (water depth 24-inches or greater) (includes review, permit and initial inspections) \$345.00 + \$95.00 + \$50.00 + \$4.50
  - Spas, saunas, hot tubs and storable pools (includes review, permit and initial inspections) \$175.00 + \$95.00 + \$50.00 + \$4.50

**Plumbing Permits**

- Plumbing Alterations Fee based on # of inspections determined during plan review \$ 92.00 per insp + \$4.50 L & I
- Sewer Lateral (connect to existing lateral or septic tank Repair or replacement) \$ 175.00 + \$4.50 L & I
- Water Service Connection \$ 175.00 + \$4.50 L & I
- Residential Sprinkler Fee (Review & Inspection) \$ 290.00 + \$4.50 L & I
- Failed Inspection/Re-inspection Fee \$ 132.00

**Mechanical Permits (Replace/New heaters, furnaces, boilers, H2O heaters, fuel burning appliances, a/c units, exhaust systems, and geothermal/solar-thermal mechanical systems)**

- Mechanical Alterations Fee based on # of inspections determined during plan review \$ 92.00 per insp + \$4.50 L & I
- Failed Inspection/Re-inspection Fee \$ 132.00

### Electric Permits

- |  |  |
|--|--|
| • Solar Electric System (Roof Mount)   | \$ 345.00 + \$ 165.00 structural (when applicable) + \$50.00 U & O + \$ 4.50 L & I |
| • Solar Electric System (Ground Mount)   | \$ 520.00 + \$95 Zoning + \$50.00 U & O + \$4.50 L & I                             |
| Storm Water Management (if applicable)   | See SWM fee schedule   |
| • Electrical Alterations Fee based on # of inspections determined during plan review | \$ 92.00 per insp + \$4.50 L & I   |
| • Residential generators   | \$ 175.00 + \$50.00 U & O + \$4.50 L&I   |
| • Service/Panel upgrades and/or Service Re-connection                                | \$ 175.00 + \$4.50 L & I   |
| • Failed Inspection/Re-inspection Fee  | \$ 132.00  |

### Demolition

- |              |                          |
|--------------|--------------------------|
| • Demolition | \$ 175.00 + \$4.50 L & I |
|--------------|--------------------------|

### Miscellaneous Fees

- |  |               |
|--|---------------|
| • Certificate of Occupancy                         | \$ 50.00      |
| • Partial Certificate of Occupancy                 | \$ 100.00     |
| • Bldg Permit Renewal/Transfer                     | \$ 100.00     |
| • Active Permit Design Revision                    | \$ 92.00/hour |
| • Failed Inspection/Re-inspection Fee              | \$ 132.00     |
| • Miscellaneous Plan Review/Processing/Permit Prep | \$ 92.00/hour |
| • Returned Check Fee                               | \$ 50.00      |

## NON-RESIDENTIAL BUILDING PERMIT FEES

Non-refundable application fee	\$250.00
<i>(Note: Application fee is applied to the overall cost of the permit(s) with the balance due at pick up.)</i>	
Returned check fee	\$50.00

### **New Building and Additions**

• Plan Review/Processing/Permit Prep	\$ 105.00 /hour
• Building Fee – Occupiable Space (See IBC 2018 definition)	\$ 0.50/sq ft (\$365 min)
• Building Fee – Un-occupiable Spaces	\$ 0.25/sq ft (\$365 min)
• Electrical	\$ 0.05/sq ft (\$365 min)
• Plumbing	\$ 0.05/sq ft (\$365 min)
• Mechanical	\$ 0.05/sq ft (\$365 min)
• Accessibility	\$ 0.05/sq ft (\$365 min)
• Fire Alarm	\$ 0.05/sq ft (\$365 min)
• Sprinkler System	\$ 300.00 + \$5/head
• Warehouse/Industrial Bldg shell in excess of 100,000 s.f.	\$ 0.175/sq ft
• Certificate of Use & Occupancy	\$ 75.00
• PA Dept of Labor & Industry Fee	\$ 4.50

### **Alterations/Renovations/Repairs**

• Building Fee is based on cost of construction as stated by contract or fair market value*. \$ 250.00 fee minimum for the 1 <sup>st</sup> thousand dollars + \$10.00 for each extra \$1000 or fraction thereof.	
• Accessibility Review and Inspection (if applicable)	\$ 345.00
• Sprinkler System (if applicable)	\$ 300.00 + \$5/head
• Certificate of Use & Occupancy	\$ 75.00
• PA Dept of Labor & Industry Fee	\$ 4.50
• Misc Plan Review	\$ 105.00 /hour

### **Accessory Building (shed, garage, swimming pool or similar structure)**

• Building Fee	\$ 0.25/sq ft (\$315 min)
• Electrical Fee (if applicable)	\$ 0.05/sq ft (\$365 min)
• Plumbing Fee (if applicable)	\$ 0.05/sq ft (\$365 min)
• Mechanical Fee (if applicable)	\$ 0.05/sq ft (\$365 min)
• Sprinkler Fee (if applicable)	\$ 300.00 + \$5/head
• Fire Alarm (if applicable)	\$ 0.05/sq ft (\$365 min)
• Accessibility Review and Inspection(if applicable)	\$ 345.00
• Certificate of Use & Occupancy	\$ 75.00
• PA Dept of Labor & Industry Fee	\$ 4.50
• Misc Plan Review	\$ 105.00 /hour

## Signage

### Permanent Signs

- Building Fee is based on cost of construction as stated by contract or fair market value\*. \$260.00 fee minimum for the 1<sup>st</sup> thousand dollars + 10.00 for each additional thousand or fraction thereof.
- Zoning Fee See Zoning Fee Schedule
- PA Dept of Labor & Industry Fee \$ 4.50

### Miscellaneous Permits & Fees

- Demolition Fee \$ 315.00 + \$4.50 L & I
- Certificate of Use & Occupancy \$ 75.00
- Building Permit Transfer Fee \$ 100.00
- Building Permit Design Change/Revision \$ 105.00 per review hour
- Failed Inspection/Re-inspection fee (per inspection) \$ 132.00
- PA Dept of Labor & Industry Training Fee added to bldg. permit \$ 4.50
- Misc Plan Review \$ 105.00 /hour

\*Fair Market Value – a cost determined by the Township Building Code Official when a contracted cost is not available. This cost may be established before or after construction is completed.

## GENERAL BUILDING PERMIT NOTES

1. Residential Building Permit review may take up to **15 business days** upon receipt of a complete application pursuant to the PA Uniform Construction Code.
2. Commercial Building Permit review may take up to **30 business days** upon receipt of a complete application pursuant to the PA Uniform Construction Code.
3. Permit application fees are due at the time of the application. Permits will not be reviewed until the appropriate fees have been paid.
4. All additional fees must be satisfied prior to release of permit(s).
5. Generally, stamped and/or sealed plans prepared by a design professional licensed in the Commonwealth of Pennsylvania are not required for residential building permits. However, under certain circumstances, the municipality's Third-Party Inspection Agency may require building plans and specifications to be stamped and/or sealed by a design professional licensed in the Commonwealth of Pennsylvania. This would typically apply to non-conventional type construction or structures.
6. Square footage will be verified, adjustments noted, and cost adjusted accordingly during plan review. Square footage is calculated on the industry standard square footage basis measured outside-to-outside dimensions of all levels of the structure, and shall include basements, bays, hallways, stairways, utility/mechanical rooms, storage rooms, lobbies, attached garages, foyers, elevators, decks, covered patios, porches, and attics that have a minimum headroom height of six feet.
7. Consultation, site visits and/or attendance at meetings with applicants, municipality officials or Staff shall be billed at the plan review hourly rate with a 1 hour minimum.
8. Fees for apartment building or greater than 2-family dwellings shall be calculated using the Commercial Building Permit Fee Schedule.

**Kraft Municipal Group**  
**2025 ZONING PERMIT FEE SCHEDULE**

The following permit costs include the initial plan review and initial inspection. Inspections will be conducted Monday - Friday between 8:00 am and 4:00 pm.

**Residential**

Non-refundable application fee (applied to overall cost of permit)	\$50.00
New Construction & Additions	
- Tier 1: Single new dwelling, addition, etc.	\$95.00
- Tier 2: Multiple additions, etc.	\$160.00
Accessory Structures and Structures not regulated by the UCC (Sheds, Fences, Decks less than 30" above grade, etc.)	
- Tier 1: Single accessory structure	\$95.00
- Tier 2: Multiple accessory structures on the same lot	\$160.00
Home Occupation/Home Based Business Use Permit	\$125.00
Sign	\$95.00
Driveway, Curb and/or sidewalk	
- New driveway	\$160.00
- Pave existing driveway or modifications	\$120.00
- New curb, sidewalk or driveway apron	\$160.00
- Existing curb, sidewalk or driveway apron repair/ replacement	\$120.00
Timber Harvest	\$125.00
Permit Renewal or transfer Fee	\$50.00
Misc. Review	\$84.00/hour
Re-inspection Fee	\$126.00

**Non-Residential**

Non-refundable application fee (applied to overall cost of permit)	\$150.00
Land Use or New Construction & Additions including accessory structures	
- Tier 1: Single Use, new principle building, addition or accessory structure	\$225.00
- Tier 2: Multiple Uses, new principle buildings, additions or accessory structures on the same lot	\$350.00

Sign Permit	
- New single sign	\$180.00
- New multiple signs on the same lot for a single Use	\$275.00
- Replacement (in same location)	\$150.00
- Temporary	\$150.00
Cell and Radio Towers	\$5.00/ft (\$350 Min)
Driveway and/or sidewalk	
- New driveway	\$275.00
- Pave existing driveway or modifications	\$180.00
- New curb, sidewalk or driveway apron	\$275.00
- Existing curb, sidewalk or driveway apron repair/ replacement	\$180.00
Timber Harvest	\$225.00
Temporary Use (tents, trailers, construction trailers, etc.)	\$180.00
Misc. Review / Re-inspection Fee	\$95.00

### **Storm Water Management**

Small Project Fee (includes initial review and inspection)	\$500.00
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# Appendix B

Engineering Fee Schedule 2025



# KNIGHT ENGINEERING, INC.

4998 Mechanicsville Road • PO Box 247 • Mechanicsville, PA 18934 • 215-794-5958 • Fax 215-794-8230

December 6, 2024  
Ref: #9000 (NHT)

## NEW HANOVER TOWNSHIP

2943 North Charlotte Street,  
Gilbertsville, PA 19525-9718

Attention: Jamie Gwynn, Township Manager

Reference: **PROFESSIONAL ENGINEERING SERVICES - 2025**

Dear Jamie,

Knight Engineering is pleased to submit this proposal for providing Professional Services for the position of Township Engineer in New Hanover Township.

Knight Engineering specializes in serving municipalities as their Township Engineering Consultant. The foremost difference between Knight Engineering and other engineering consultants is that we do not represent major real estate developers. This decision affirms our dedication to Municipal Service and ensures that our engineers will never be subjected to a compromising position or conflicts of interest. The interest of our municipal client is our first priority.

Knight Engineering proposes that Mr. Daniel E. Gray, P.E. will continue to be the principal engineer responsible for the New Hanover Township contract. Mr. Gray is a Registered Professional Engineer in the Commonwealth of Pennsylvania. Mr. Gray will attend all municipal meetings and will be responsible for coordinating all work for the Township. He is supported by the full professional and technical staff of Knight Engineering.

Please note that due to increases in the costs of goods, fuel, and health care, our rates have increased by approximately three percent over last year's rates. This increase remains consistent with the industry standards for this area, noting that unlike other consultants, we do not charge for travel time between our office in Mechanicsville and New Hanover Township. We would be happy to discuss our rates with the Board of Supervisors if there are any concerns. We look forward to continuing our relationship with New Hanover Township.

If you should have any questions or require any additional information on the above matter, please do not hesitate to contact me.

Very truly yours,  
KNIGHT ENGINEERING, INC.

Daniel E. Gray, P.E.  
President

Encl: 2025 Schedule of Rates – New Hanover Township

***SCHEDULE OF RATES***  
***NEW HANOVER TOWNSHIP***  
***2025 RATE SCHEDULE***

PRINCIPAL ENGINEER.....	\$166.00 /HR
PROFESSIONAL ENGINEER .....	\$133.00 /HR
PROJECT ENGINEER.....	\$124.00 /HR
ENGINEERING TECHNICIAN .....	\$62.00 /HR
ENVIRONMENTAL SPECIALIST.....	\$126.00 /HR
ENVIRONMENTAL TECHNICIAN .....	\$102.00 /HR
CONSTRUCTION MANAGER .....	\$132.00 /HR
CONSTRUCTION MONITOR/OBSERVER I.....	\$11.00 /HR
CONSTRUCTION MONITOR/OBSERVER II .....	\$100.00 /HR
DRAFTSMEN (CAD/GIS TECHNICIAN) .....	\$90.00 /HR
ADMINISTRATIVE ASSISTANT .....	\$44.00 /HR
SURVEY CREW (2-Man).....	\$245.00 /HR

Miscellaneous

Auto Charge - \$0.67/mile will be charged for any travel outside of the municipality.

Copies, Postage, Reproduction will be provided at cost.

The minimum increment of time to be invoiced for each distinct action or task shall be two tenths (0.2) of an hour.

***Travel time to and from review meetings, site inspections, or other locations within the municipality is considered an overhead cost and will not be invoiced.***